



**ST. JOHNS COUNTY UTILITY DEPARTMENT**  
**PRECONSTRUCTION MEETING**  
**AGENDA**

**I. General**

Project Title : \_\_\_\_\_  
Date : \_\_\_\_\_  
Location of Pre Con : \_\_\_\_\_

1. Sign In Sheet
2. Emergency Contact Personnel
3. Permit Status
4. List of Sub Contractors

**II. Development Services**

**A. Construction Milestone Checklist**

**B. Additional Construction Related Topics**

1. Erosion Control Measures
2. Soil Tracking Prevention
3. Americans with Disabilities Act (ADA) Compliance
4. Road Closure Procedure, M.O.T.

Submittal of As-built site survey: including benchmarks, is required in compliance with section 6.04.00 of the St. Johns County Land Development Code and Section 15, “As-builts”, of the Development Review Manual prior to scheduling a final inspection of the building by the Building Department and the Fire Marshal

**III. St. Johns County Utility Department**

**A. Utilities Construction Milestones Checklist**

**B. Additional Construction Related Topics**

1. Water Outage Procedure
2. Time of Construction
3. Lay out of material (Offsite)
4. Deviation from design Drawings
5. Job Site Asbuilts (marked up by contractor)