

**ST JOHNS BOARD OF COUNTY COMMISSIONER (BCC)
ANNUAL GOAL SUMMARY AND WORKSHEET**

The following information is provided in support of St. Johns County's development of its 3 year Disadvantaged Business Enterprise Goal. This document will include the following 2 Sections;

Section I Summary of consultation efforts with minority, women's and general contractor goals

Section II The methodology for the development of the 3 year goal.

**SECTION I
Summary of consultation efforts**

For the consultation we have developed an email list with DBE vendors using the NAICS codes that are in the goals. Following this an email, using the email list, was sent to those vendors. Attached I is a copy of that email and the one response we received. No changes were made because no comment were received questioning the goals.

In addition I did send out a public notice and held a public hearing but only one person showed up; Attachment II is a copy of the public notice. A copy of the sign in sheet with the name of the one vendor who attended is in Attachment III. The one attendee had no comments on the goals themselves; as a result the goals were not changed.

**SECTION II
Methodology and development of the 3 year goal**

In the development of the 3 year goal we concluded that to accurately get a workable goal we would first have to develop individual goals for each of the 3 years. This was done because funding activates are based on the yearly development of a Program of Projects based on the funding expected from FTA. Because yearly requirements constantly change we felt this to be the best way to develop our 3 year goal.

Following the development of our yearly goals we then simply averaged the results out to get our 3 year goal.

The following are our yearly goals based on what projects we expect to accomplish during that particular fiscal year.

FY 2015/2016

Part 1 Base Goal Calculation

Data on Total Specialty Firms in State of Florida derived from US Census Data provided the Census site <http://www.census.gov/econ/isp/>. This site contains the Industry Statistics Portal. Once and NAICS code is entered and a specific NAICS description is clicked on census information is used from the annual County Business Patterns report. This data is from the latest annual report of 2013.

Available DBE firms are derived from a Florida Unified Certification Program (UCP) Disadvantaged Business Enterprise (DBE) Directory at this site;

<http://www3b.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/>

Calculated Number of DBE Firms That Could Be Contracted

NAICS CODE	DESCRIPTION	DBE VENDORS
48899*	Other Support Activities for Transportation	0
3361**	Motor Vehicle Manufacturing	0
423830	Industrial machinery and equipment merchant wholesalers	4
541990****	All Other Professional, Scientific and Technical Services	0
561110***	Office Administrative Services	0
23622	Commercial and Institutional Building Construction	107
332312	Fabricated Structural Metal Manufacturing	3
Totals		114

*NOTE under NAICS Code 48899 (Other Support Activities for Transportation) no DBE vendor will be contracted. The funds under this Code are for operation costs. The St Johns County Council on Aging; is our contracted transportation provider. And all operation funds are passed on to them.

**NOTE under NAICS Code 33612 vehicles are purchased under a state contract.

***NOTE under NAICS Code 541990 Professional Services primarily for Transit Planning and Analysis will be done either through contracted vendors from the region's Transportation Planning Organization (TPO) or through a contract we will have with the Center for Urban Transportation Research (CUTR) with is part of the University of South Florida.

****NOTE under NAICS Code 561110 (Office Administrative Services) no DBE vendor will be contracted. The funds are for administrative cost associated with the management and planning of transportation grants done by the recipient.

Historical DBE Usage: FY 06/07-0%; FY 07/08-0%; FY 08/09-0%; FY 09/10-0%; FY 10/11-1.5%; FY 11/12-28.7%; 12/13 9.9% and 13/14 0%.

Part 2 Base Goal ADJUSTMENTS

Percentage of contracting values by NAICS for FY 2015/2016

NAICS Code	Project	Amount of DOT funds on project:	% of total DOT funds (weight)
48899	Other Support Activities for Transportation	\$477,000.00	43.17%
3361	Motor Vehicle Manufacturing and Supplies	\$265,000.00	23.98%
423830	Industrial Machinery and equipment merchant wholesalers	\$78,000.00	7.06%
541000	All Other Professional Scientific and Technical Services	\$160,000.00	14.48%
561110	Office Admin. Services	\$75,000.00	6.79%
23622	Commercial and Institutional Building Construction	\$25,000.00	2.26%
332312	Fabricated Structural Metal Manufacturing	\$25,000.00	2.26%
	Total FTA-Assisted Contract Funds	\$1,105,000.00	100%

Calculate the % of available DBE firms for each NAICS

NAICS Code	Project	Number of DBEs available to perform this work	Number of all firms available (including DBEs)	Relative Availability
48899	Other Support Activities for Transportation	0	0	
3361	Motor Vehicle Manufacturing and Supplies	0	0	
423830	Industrial Machinery and equipment merchant wholesalers	4	2068	0.19%
541000	All Other professional Scientific and Technical Services	0	0	
561110	Office Admin. Services	0	0	
23622	Commercial and Institutional Building Construction	107	2566	4.17%
332312	Fabricated Structural Metal Manufacturing	3	126	2.38%
Combined Totals		114	4760	2.39%

Calculate the projected contracting value of federally assisted contracts by NAICS in FY 2015/2016 that can be reasonably let to DBE firms

Step 3 - (Weight) x (Availability) = Weighted Base Figure

NAICS Code	Project	Weight	Availability	Weighted Base Figure
48899	Other Support Activities for Transportation	43.17%	0.00%	
3361	Motor Vehicle Manufacturing and Supplies	23.98%	0.00%	
423830	Industrial Machinery and equipment merchant wholesalers	7.06%	0.19%	0.01%
541000	All Other professional Scientific and Technical Services	14.48%	0.00%	
561110	Office Admin. Services	6.79%	0.00%	
23622	Commercial and Institutional Building Construction	2.26%	4.17%	0.09%
332312	Fabricated Structural Metal Manufacturing	2.26%	2.38%	0.05%
Total				0.16%
Expressed as a % (*100)				0.16%
Rounded, Weighted Base Figure:				0.2%

Historical DBE by Fiscal Year	
2007	0.0%
2008	0.0%
2009	0.0%
2010	0.0%
2011	1.5%
2012	28.7%
2013	11.8%
2014	9.9%
2015	0.0%
Average	5.8%

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****NOTE under NAICS Code 561110 (Office Administrative Services) no DBE vendor will be contracted. The funds are for administrative cost associated with the management and planning of transportation grants done by the recipient.

Calculate the percentage of anticipated DBE participation in federally assisted contracts for FY 2015/2016

The historical true median would be 5.8% is all zeros were counted.

The average of the **Rounded Weighted Base Figure of 0.2%** and the average of **5.8%** can be considered the adjusted DBE goal. Because of the 2012 goal of 28.7% the average goal of 5.8% may be skewed. In 2012 and part of 2013 we were successful in contracting two DBE vendors as Prime contractors for both the purchase of shelters and the construction required for the installation of the shelters. Because of this we are dividing the sum of the historical average and the base figure by 2 to what we feel is a more realistic goal. We will round up the base figure of 0.2% to 1.0%.

Rounded Weighted Base Figure:	0.2%
Historical Average:	5.8%
Sum	6.0%
Divided by 2	3.0%

For a 2015/2016 we can expect a total Goal of 3% this is based on a Race Neutral Goal of **2.0%** and a race conscious goal of **1%**. The **1%** race conscious goal is achieved by rounding up on the weighted base goal of **0.2%**. We believe we can achieve this goal because of upcoming Commercial and Institutional Building Construction project where we have our greatest number of DBE's available. During the solicitation of the bids we will facilitate participation by making contracts more accessible. We will ensure the inclusion of DBE's on mailing lists for bidders and provide lists of potential DBE contractors to all potential bidders. We will also establish contract goals in helping to meet this Goal.

**ST JOHNS BOARD OF COUNTY COMMISSIONER (BCC)
ANNUAL GOAL WORKSHEET FY 2016/2017**

Part 1 Base Goal Calculation

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Calculated Number of DBE Firms That Could Be Contracted

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3361**	Motor Vehicle Manufacturing	0
423830	Industrial machinery and equipment merchant wholesalers	4
541990****	All Other Professional, Scientific and Technical Services	0
561110***	Office Administrative Services	0
23622	Commercial and Institutional Building Construction	107
332312	Fabricated Structural Metal Manufacturing	3
Totals		114

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Historical DBE Usage: FY 06/07-0%; FY 07/08-0%; FY 08/09-0%; FY 09/10-0%; FY 10/11-1.5%; FY 11/12-28.7%; 12/13 9.9% and 13/14 0%.

Part 2 Base Goal ADJUSTMENTS

Percentage of contracting values by NAICS for FY 2016/2017

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48899	Other Support Activities for Transportation	\$477,000.00	43.17%
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23622	Commercial and Institutional Building Construction	\$25,000.00	2.26%
332312	Fabricated Structural Metal Manufacturing	\$25,000.00	2.26%
	Total FTA-Assisted Contract Funds	\$1,105,000.00	100%

Calculate the % of available DBE firms for each NAICS

NAICS Code	Project	Number of DBEs available to perform this work	Number of all firms available (including DBEs)	Relative Availability
48899	Other Support Activities for Transportation	0	0	
3361	Motor Vehicle Manufacturing and Supplies	0	0	
423830	Industrial Machinery and equipment merchant wholesalers	4	2068	0.19%
541000	All Other professional Scientific and Technical Services	0	0	
561110	Office Admin. Services	0	0	
23622	Commercial and Institutional Building Construction	107	2566	4.17%
332312	Fabricated Structural Metal Manufacturing	3	126	2.38%
Combined Totals		114	4760	2.39%

Calculate the projected contracting value of federally assisted contracts by NAICS in FY 2016/2017 that can be reasonably let to DBE firms

Step 3 - (Weight) x (Availability) = Weighted Base Figure

NAICS Code	Project	Weight	Availability	Weighted Base Figure
48899	Other Support Activities for Transportation	43.17%	0.00%	
3361	Motor Vehicle Manufacturing and Supplies	23.98%	0.00%	
423830	Industrial Machinery and equipment merchant wholesalers	7.06%	0.19%	0.01%
541000	All Other professional Scientific and Technical Services	14.48%	0.00%	
561110	Office Admin. Services	6.79%	0.00%	
23622	Commercial and Institutional Building Construction	2.26%	4.17%	0.09%
332312	Fabricated Structural Metal Manufacturing	2.26%	2.38%	0.05%
			Total	0.16%
			Expressed as a % (*100)	0.16%
				Rounded, Weighted Base Figure: 0.2%

Historical DBE by Fiscal Year	
2007	0.0%
2008	0.0%
2009	0.0%
2010	0.0%
2011	1.5%
2012	28.7%
2013	11.8%
2014	9.9%
2015	0.0%
Average	5.8%

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Calculate the percentage of anticipated DBE participation in federally assisted contracts for FY 2016/2017

The historical true median would be 5.8% is all zeros were counted.

The average of the ***Rounded Weighted Base Figure of 0.2%*** and the average of ***5.8%*** can be considered the adjusted DBE goal. Because of the 2012 goal of 28.7% the average goal of 5.8% may be skewed. In 2012 and part of 2013 we were successful in contracting two DBE vendors as Prime contractors for both the purchase of shelters and the construction required for the installation of the shelters. Because of this we are dividing the sum of the historical average and the base figure by 2 to what we feel is a more realistic goal. We will round up the base figure of 0.2% to 1.0%.

Rounded Weighted Base Figure:	0.2%
Historical Average:	5.8%
Sum	6.0%
Divided by 2	3.0%

For a 2016/2017 we can expect a total Goal of 3% this is based on a Race Neutral Goal of ***2.0%*** and a race conscious goal of ***1%***. The ***1%*** race conscious goal is achieved by rounding up on the weighted base goal of ***0.2%***. We believe we can achieve this goal because of upcoming Commercial and Institutional Building Construction project where we have our greatest number of DBE's available. During the solicitation of the bids we will facilitate participation by making contracts more accessible. We will ensure the inclusion of DBE's on mailing lists for bidders and provide lists of potential DBE contractors to all potential bidders. We will also establish contract goals in helping to meet this Goal.

**ST JOHNS BOARD OF COUNTY COMMISSIONER (BCC)
ANNUAL GOAL WORKSHEET FY 2017/2018**

Part 1 Base Goal Calculation

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Calculated Number of DBE Firms That Could Be Contracted

NAICS CODE	DESCRIPTION	DBE VENDORS
48899*	Other Support Activities for Transportation	0
3361**	Motor Vehicle Manufacturing	0
423830	Industrial machinery and equipment merchant wholesalers	4
54190****	All Other Professional, Scientific and Technical Services	0
561110***	Office Administrative Services	0
23622	Commercial and Institutional Building Construction	107
332312	Fabricated Structural Metal Manufacturing	3
Totals		114

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Part 2 Base Goal ADJUSTMENTS

Percentage of contracting values by NAICS for FY 2017/2018

NAICS Code	Project	Amount of DOT funds on project:	% of total DOT funds (weight)
48899	Other Support Activities for Transportation	\$500,000.00	42.27%
3361	Motor Vehicle Manufacturing and Supplies	\$350,000.00	29.59%
423830	Industrial Machinery and equipment merchant wholesalers	\$78,000.00	6.59%
541000	All Other Professional Scientific and Technical Services	\$50,000.00	4.23%
561110	Office Admin. Services	\$80,000.00	6.76%
23622	Commercial and Institutional Building Construction	\$125,000.00	10.57%
	Total FTA-Assisted Contract Funds	\$1,183,000.00	100%

Calculate the % of available DBE firms for each NAICS

NAICS Code	Project	Number of DBEs available to perform this work	Number of all firms available (including DBEs)	Relative Availability
48899	Other Support Activities for Transportation	0	0	
3361	Motor Vehicle Manufacturing and Supplies	0	0	
423830	Industrial Machinery and equipment merchant wholesalers	4	2068	0.19%
541000	All Other professional Scientific and Technical Services	0	0	
561110	Office Admin. Services	0	0	
23622	Commercial and Institutional Building Construction	107	2566	4.17%
	Combined Totals	111	4,760	2.38%

Calculate the projected contracting value of federally assisted contracts by NAICS in FY 2017/2018 that can be reasonably let to DBE firms

Step 3 - (Weight) x (Availability) = Weighted Base Figure

NAICS Code	Project	Weight	Availability	Weighted Base Figure
48899	Other Support Activities for Transportation	42.27%	0.00%	
3361	Motor Vehicle Manufacturing and Supplies	29.59%	0.00%	
423830	Industrial Machinery and equipment merchant wholesalers	6.59%	0.19%	0.01%
541000	All Other professional Scientific and Technical Services	4.23%	0.00%	
561110	Office Admin. Services	6.76%	0.00%	
23622	Commercial and Institutional Building Construction	10.57%	4.17%	0.44%
			Total	0.45%
			Expressed as a % (*100)	0.45%
			Rounded, Weighted Base Figure:	0.5%

Historical DBE by Fiscal Year	
2007	0.0%
2008	0.0%
2009	0.0%
2010	0.0%
2011	1.5%
2012	28.7%
2013	11.8%
2014	9.9%
2015	0.0%
Average	5.8%

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Calculate the percentage of anticipated DBE participation in federally assisted contracts for FY 2017/2018

The historical true median would be 5.8% is all zeros were counted.

The average of the ***Rounded Weighted Base Figure of 0.2%*** and the average of ***5.8%*** can be considered the adjusted DBE goal. Because of the 2012 goal of 28.7% the average goal of 5.8% may be skewed. In 2012 and part of 2013 we were successful in contracting two DBE vendors as Prime contractors for both the purchase of shelters and the construction required for the installation of the shelters. Because of this we are dividing the sum of the historical average and the base figure by 2 to what we feel is a more realistic goal. We will round up the base figure of 0.2% to 1.0%.

Rounded Weighted Base Figure:	0.5%
Historical Average:	5.8%
Sum	6.3%
Divided by 2	3.30%

For a 2017/2018 we can expect a total Goal of 3.3% this is based on a Race Neutral Goal of **2.3%** and a race conscious goal of **1%**. The **1%** race conscious goal is achieved by rounding up on the weighted base goal of **0.2%**. We believe we can achieve this goal because of upcoming Commercial and Institutional Building Construction project where we have our greatest number of DBE's available. During the solicitation of the bids we will facilitate participation by making contracts more accessible. We will ensure the inclusion of DBE's on mailing lists for bidders and provide lists of potential DBE contractors to all potential bidders. We will also establish contract goals in helping to meet this Goal.

Our 3 year goal

FY 2015/2016 Race Neutral Goal	2.0%
FY 2016/2017 Race Neutral Goal	2.0%
FY 2017/2018 Race Neutral Goal	2.2%
Total of Neutral Goals	6.2%

Our 3 year Neutral Goal is 2.1%. This is obtained by dividing the Total Neutral Goals by 3 to get a 3 year average. Note the goal is rounded off to the nearest 10th.

FY 2015/2016 Race Conscious Goal	1.0%
FY 2016/2017 Race Conscious Goal	1.0%
FY 2017/2018 Race Conscious Goal	1.0%
Total of Race Conscious Goals	3.0%

Our 3 year Race Conscious Goal is 1.0%. This is obtained by dividing the Total Race Conscious Goal by 3 to get a 3 year average. Note the goal is rounded off to the nearest 10th.

For our 3 year goal we can expect a total Goal of 3.1%; this is based on a Race Neutral Goal of 2.1% and a race conscious goal of 1.0%.

This 3 year goal of 3.1 percent will be effective on October 1, 2015 and will be used until September 30, 2018.

ATTACHMENT I

Email sent to vendor and the one response

Gary Mackey

From: Anthony Ammons <anthony.ammons@gmail.com>
Sent: Thursday, July 02, 2015 11:01 AM
To: Gary Mackey
Subject: Re: St. Johns County DBE goals

Good morning Mr. Mackey,

I plan to be in attendance. Thank you for emailing this valuable information.

Anthony Ammons
Combined Industries LLC
(904) 591-8102 cell

On Jul 1, 2015 2:19 PM, "Gary Mackey" <gmackey@sjcfl.us> wrote:

DBE vendors

As the Federal Transit Administration (FTA) Grant person for the County of St Johns it is my task to develop our Disadvantaged Business Enterprise (DBE) goals every three years. Under current FTA guidelines we must do outreach to DBE's in our area that we could potentially contract with based on projects that we may do in the next three years. I have attached a draft of the proposed DBE goals for St. Johns County for you to view.

Please either call me or email me using the contact information in my email signature. I will be happy to discuss with each one of you about this goal submission. In addition I will be conducting a public meeting on July 21, 2015 here in St. Johns County at the address listed in my contact information. The time for this public meeting on the 21st is from 4 PM to 5 PM in conference room one of the Permit Building at 4040 Lewis Speedway.

I again encourage anyone interested in reaching out to me so we can discuss our goals for the next three years.

Gary L. Mackey

St Johns County

Transportation Development

4040 Lewis Speedway

St Augustine FL 32084

Tel. [904\) 299-0630](tel:9042990630)

ATTACHMENT II

Copy of the public notice for hearing

Wed, Jul 08, 2015
16:26:37

Receipt No:

Classified Ad Invoice The St. Augustine Record

Acct: 1000435170 Name: SJC GROWTH MANAGEMENT
Phone: 9042090579 Address: 4040 LEWIS SPEEDWAY
E-Mail: City: SAINT AUGUSTINE State: FL Zip: 32085
Client: Caller: HEARING JULY 21, 2015

Ad Name: L1940-15 Reply Request
Ad Id: 16254725 Standby Type:

Start: 07/09/2015 Issues: 1 Stop: 07/09/2015
Class: 7520 Rate: L01 Paytype: BL
Copy Line: TRANS DEPT DBE GO Rep: SAR KAREN BRANNON Colors:
Editions: INS/RE/ G. D. # Tearsheets:

Earliest Production Deadline: 00/00/00

Lines.....	61.00
Depth.....	4.35
Columns...	1
Price:	78.26
Other Charges:	0.00
Discounts:	0.00
Total	78.26

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE Transportation Planning Department will hold a public meeting on July 21, 2015 from 4:00 PM to 5:00 PM in Conference Room 1A of the County Permit Building located at 4040 Lewis Speedway, St. Augustine, Florida. The purpose of this meeting is to review the 2016-2018 Disadvantaged Business Enterprise (DBE) Goals. For those unable to attend this meeting but wish to review the DBE goals we encourage them to directly contact Gary L. Mackey at (984) 289-8630 or E-Mail him at gmackey@sjcfl.us.

If a person decides to appeal any decision made with respect to any matter considered at the meeting, he/she will need a record of the proceedings and for such purpose he/she need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE TO PERSONS NEEDING SPECIAL ACCOMMODATIONS AND TO ALL HEARING IMPAIRED PERSON: In accordance with the Americans with Disabilities Act, persons needing special accommodation or an interpreter to participate in these proceeding should contact the County's ADA Coordinator at (984) 289-8630 or of the County Administration Building 4020 Lewis Speedway St. Augustine Florida, 32085. For hearing impaired individuals call Florida Relay Service at 1-800-955-8778, no later than 5 days prior to the date of the meeting.

ST JOHN'S COUNTY GROWTH MANAGEMENT SERVICES
ST JOHN'S COUNTY, FLORIDA
L1940-15 Jul 9, 2015

Ad shown is not actual print size

Thank you and have a nice day!

ATTACHMENT III

Copy of sign in of only vendor at meeting

Anthony Ammons

Combined Industries, LLC

P.O. Box 10491

Jacksonville, FL 32247

(904) 591-8102

anthony.ammons@gmail.com

General Contractors